

# FASHION SHOW PROCUREMENT 2023 - 9/14/23

PROCUREMENT FORM - **DUE DATE 08/31/23**

Donor Name \_\_\_\_\_

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact \_\_\_\_\_ Position \_\_\_\_\_

Phone # \_\_\_\_\_ eMail \_\_\_\_\_

Website (for program) \_\_\_\_\_

Brief description of donation: \_\_\_\_\_

\_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Restrictions (if any): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fair Market Value: (Min \$50) \_\_\_\_\_

OR: In lieu of donation an item, you may make a monetary donation which will be recognized on the donation board that will be displayed prominently at the auction.

Monetary Donation (Min \$50): \_\_\_\_\_

## Type of Item:

Tangible [ ] Intangible [ ]

[ ] Donated Item will be delivered to the Kirkland Chamber of Commerce

[ ] Please pick up my donation

[ ] Enclosed is my monetary donation

[ ] Donor to provide gift certificate to the Kirkland Chamber of Commerce

[ ] Kirkland Chamber of Commerce has my permission to create a gift Certificate

Donations may be packaged with other items. All items donated will be used in either the raffle or live auction.

May we Package your items if necessary? [ ] Yes [ ] No

Should the item not sell, the Chamber can use the item as a door prize.  
[ ] Yes [ ] No

Donation Authorized by Date  
\_\_ / \_\_ / \_\_

Name of Procurement Rep  
\_\_\_\_\_

Please mail or fax this form to:

Kirkland Chamber of Commerce  
400 Urban Plaza, Ste 135  
Kirkland, WA 98033  
Phone: (425) 822-7066  
Fax: (425) 827-4878  
info@kirklandchamber.org  
www.kirklandchamber.org

